

# EMC Documentum eRoom Enterprise

## Collaboration and content management: Addressing a full range of content and process needs

### The Big Picture

- Manage content across the entire lifecycle—from initial idea, through publication, to final disposition
- Streamline business processes that span structured workflows and project workspaces
- Capture collaborative content across the extended enterprise for reuse within multiple applications
- Manage collaborative tasks quickly as part of automated business processes
- Extend support of corporate taxonomy and categorization strategies to project workspace content
- Empower employees to work quickly and flexibly while complying with rigorous regulatory requirements

Collaboration and content management are about getting work done faster and better than ever before. Enterprise content management in its traditional form—as a solution for managing content associated with specific business processes—provides powerful capabilities for capturing, managing, delivering, and archiving business-critical content. Web-based collaborative tools enable a dynamic and flexible environment for bringing people together, allowing them to focus on a complex goal, deliverable, or outcome.

With an integrated enterprise platform that enables best-of-class collaboration and content management, companies will realize a greater return on investment from both technologies, deriving benefits through increased productivity, cost savings, and faster time to market. Collaborative work processes enable teams to work dynamically toward a common goal while generating content that must be managed within a common repository for capture, storage, and archival. Additionally, business processes must seamlessly support structured tasks to speed execution and support collaborative interactions to resolve issues, make decisions, and engage external participants. And because the content is stored in an enterprise repository, individuals outside the project team can search for, reference, reuse, or publish information, eliminating redundant work while leveraging best business practices.

### EMC Documentum eRoom Enterprise: Uniting end-user flexibility and enterprise control

EMC Documentum<sup>®</sup> eRoom Enterprise provides an environment in which people from different organizations and different time zones can work together on projects, programs, and processes while managing content that is generated as part of the process and as an end result. Leveraging an intuitive, user-friendly, Web-based workspace and the industry-leading content management platform, eRoom Enterprise delivers a universally accessible Web-based collaborative environment. The environment exposes content management services through a single-click command menu or through an automated operation.

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With eRoom Enterprise, you can:

- **Provide an enterprise repository across collaborative workspaces:** Extend content management practices seamlessly to eRoom workspaces for capturing, storing, and archiving collaborative content. Leverage the benefits of enterprise content management while providing users with a workspace environment for extended enterprise collaboration.
- **Route an eRoom object through the workflow process from a project workspace:** Collaborative processes often require not only document approvals but responses for other eRoom object types, including database, rows, notes, polls, or discussions. With eRoom Enterprise, any eRoom object can be routed through a standard workflow or an ad hoc quickflow process. Team members or managers can be quickly and easily prompted to participate in important discussions or sign off on decisions to keep critical business processes moving forward.
- **Include event-triggered creation of preconfigured eRooms within a workflow process:** Business processes are about more than moving content from point A to point B. They consist of a combination of discrete, structured tasks along with a range of dynamic interactions that include content iterations, consensus building, and team decision making which have traditionally been difficult to map into a standard workflow process. eRoom Enterprise enables organizations to take the next step from managing content to facilitating and streamlining the creative processes that generate content.
- **Extend business processes across the firewall while maintaining the security of the internal repository:** Organizations can leverage eRoom Enterprise as a framework to securely interact with external participants while protecting internal content management systems from unauthorized access. eRoom Enterprise acts as a secure collaboration work area in the extended enterprise while allowing organizations to maintain rigorous control of their content management system.
- **Support the classification of collaborative content according to corporate taxonomies and categorization strategies:** Companies that have developed custom content properties based on document types or other criteria can now expose those properties via eRoom Enterprise, enforcing classification of content according to corporate standards.
- **Deliver centrally managed content to multiple applications and projects:** Collaborative content, including file templates, can be shared across multiple eRoom workplaces without duplication, reducing human errors and eliminating time spent searching for or recreating existing information.



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## Take the next step

Learn how your enterprise can unite content management and collaboration with eRoom Enterprise. Visit EMC Documentum online at [www.emc.com/documentum](http://www.emc.com/documentum) or call **800.607.9546** (or outside the U.S.: +1.925.600.6754).